SECOND TIMBERS CONDOMINIUM ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES: MAY 20, 2021

Board of Directors meeting minutes: A motion was made by Rebecca Holmberg, seconded by Kelsey Fox, and passed unanimously, to approve the March 11, 2021, minutes as written.

2021 Annual Meeting minutes: The Board reviewed the 2021 Annual Meeting minutes which will be presented to homeowners at the 2022 Annual Meeting.

Financial Statement: The Board reviewed and accepted the March and April 2021 statements prepared by CPMG, subject to final audit.

Association Manager's Report: Lynda Reifman *A motion was made by Rebecca Holmberg, seconded by Kelsey Fox, and passed unanimously, to schedule lower level kitchen access lines cleaned by All American Drain at a cost of \$4,800.00. *Spring newsletter to include no parking in fire lanes, trash dumpster courtesy, reminder to pick up after dogs and keep dogs on leashes, warning notices on vehicles for expired license plates.

Board Member/Homeowner Topics: *Pot holes in parking areas - Summit Services *Split rail fence in courtyard needs repair -Summit Services *Rose bush pruning, irrigation schedule, plant beds at three identification signs - Landtech *Vehicles with expired license plates, flat tires - MAAX

Adjournment: 6:05 p.m. Next meeting: July 8, 2021